



Republic of the Philippines
Department of Education
 SCHOOLS DIVISION OF MARINDUQUE

Office of the Schools Division Superintendent

MEMORANDUM
 SGOD-2025-126

TO: Assistant Schools Division Superintendent
 Chief Education Supervisor, CID/OIC, SGOD
 Public Schools District Supervisor, Boac North District
 Public Schools District Supervisor, Santa Cruz North District
 School Head, Marinduque National High School
 School Head, Hupi Elementary School
 All Others Concerned

FROM:  **LYNN G. MENDOZA, EdD**
 OIC, Schools Division Superintendent 

SUBJECT: **CHANGE OF PARTICIPANT IN THE SCHOOL HEADS DEVELOPMENT PROGRAM ADVANCED COURSE "ELEVATING SCHOOL PERFORMANCE: ADVANCED LEADERSHIP AND MANAGEMENT FOR SCHOOL LEADERS"**

DATE: August 22, 2025

1. Relative to Memorandum SGOD-2025-070, please be informed of the change in participant in the **School Heads Development Program (SHDP) Advanced Course "Elevating School Performance: Advanced Leadership Management for School Leaders" (Batch 2)** on **August 25-29, 2025** at **NEAP Baguio**:

FROM	TO
Mr. Democrito M. Nazareno Principal IV Marinduque National High School	Mrs. Lorna Q. Rivamonte Principal II Hupi Elementary School

- The concerned participant is requested to coordinate with the School Governance and Operations Division – Human Resource Development Section (SGOD-HRDS), for proper and timely preparation of their required travel documents.
- All other provisions contained in the aforementioned Memorandum remain official.
- Immediate dissemination of this Memorandum is highly desired.

/SGOD-HRDS-KDA



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